The process (flow chart)

Step 1:

Engaging the Consultant:

Appointment of consultant including a locally affiliated organisation from the country in question in line with your organisational process and due diligence procedure

Step 2:

First Milestone:

Inception report

Step 3:

Second Milestone:

Interviews completed

Step 4:

Third Milestone:

First draft of report

Step 5:

Fourth Milestone:

PPT completed

Step 6:

Fifth Milestone:

Final Report

Step 7:

Contact with Consultant:

'Kick off' meeting to outline expectations, potential barriers and how these have been mitigated in other contexts

Step 8:

Step 2 of Contact:

Progress calls ahead of each deliverable to ensure no issues arising

Step 9:

Step 3 of Contact:

Finalisation meeting to round off project with consultant

Step 10:

Step 4 of Contact:

Finalisation meeting to present report to Government

Step 2:

Step 5 of Contact:

Share report with government contacts, government may opt to formally launch report